

WESTERN FEDERATION OF PROFESSIONAL SURVEYORS

MINUTES

Board of Directors Meeting held October 1, 2016 at the Wild Horse Pass Hotel in Chandler, AZ.

CALL TO ORDER

Chair Nancy Almanzan called the meeting to order at 8:10 AM.

ROLL CALL

Nancy Almanzan, Chair
Mike Nadeau, Secretary/Treasurer
Richard Heieren, Immediate Past Chair

Richard Heieren, Alaska
Jerry Dodd, Arizona
Ray Mathe, California
Ron Nelms, California
Roger Nelson, Colorado
Nate Dang, Idaho
Dick Smith, Montana
Russ Kluesner, Montana
Nancy Almanzan, Nevada
Allen Grace, New Mexico
Conrad Royball, New Mexico
John Thatcher, Oregon
Mike Nadeau, Utah
Ben Petersen, Washington
Weston Dorszynski, Washington
Mark Corbridge, Wyoming

Absent

Matt Gingerich, Chair-Elect
Hawaii

Guests

Amanda Allred, New Mexico
Harold Baldwin, WFPS Past Chair
Pat Beehler, Washington
Sam Best, WFPS Founding Member & Past Chair
Tim Burch, NSPS Secretary
Paul Burns, Nevada
Jim Coan, Washington
Jan Fokens, President-Elect, NSPS
Larry Graham, Kansas
Rick Howard, Connecticut
Cotton Jones, Wyoming
Henry Kuehlem, Texas
Ken Leavitt, NSPS Vice President
Carla Merrit, Washington

Armand Marois, California
Kay McDonald, MARLS Executive Director
Larry Miller, Wisconsin
Matt Morris, Montana
Bob Neathamer, Oklahoma
John Russell, Idaho
Mark Sargent, New Hampshire
Doug Schneider, Arizona
Curt Sumner, NSPS Executive Director
John Thalacker, WFPS Past Chair
Lisa VanHorn, Wisconsin
Jon Warren, NSPS Past President
Crissy Willson, WFPS Executive Office

Secretary/Treasurer Mike Nadeau declared a quorum present.

RECOGNITION OF WFPS PAST CHAIRS

Chair Nancy Almanzan acknowledged the past Chairs present at the meeting including: Sam Best who was also a founding member of WFPS.

APPROVAL OF MINUTES

John Thatcher reported "the geodetic" should be removed under the NSPS report.

MOVED by Ray Mathe and **SECONDED** to approve the minutes as amended. **MOTION CARRIED.**

AGENDA & REVISIONS

Chair Nancy Almanzan requested the agenda be revised to move state reports and the NSPS report to the beginning of the agenda and to add OIT Memorandum of Understanding under Good of the Order.

MOVED by Russ Kluesner and **SECONDED** to adopt the revised agenda. **MOTION CARRIED.**

ALASKA REPORT

Report included in agenda.

Approximately 200 members.
Conference will be held in February.

Alaska is currently concerned with UAS and unlicensed practice.

The BLM is proposing to generate maps that give geodetic positions for corners with no field work. NSPS is currently writing a position paper regarding this issue.

Alaska is in the process of forming an Ethics Committee and is looking for guidelines from other states that have a similar committee.

ARIZONA

Report included in agenda.

Approximately 500 members.
Conference will be held in May.

Arizona is facing deregulation of the profession due to a push to eliminate their Board of Registration.

East Valley College now has a survey program and students are beginning to enroll.

CALIFORNIA

Report included in agenda.

Approximately 1600 members.
Conference will be held in March.

New legislation passed that requires a test on recent laws be taken (not passed) in order to renew license. The law indicates that if you do not take the exam you can be disciplined but you cannot lose your license.

COLORADO

Report included in agenda.

JB Guyton is working to develop a survey program at Mesa State College.

County Surveyor statute is still being reviewed and the requirement for County Surveyors to be elected may change. The change will allow rural areas to appoint a contract surveyor and pay on an as needed basis.

HAWAII

Nancy Almanzan read Hawaii report received via email.

Approximately 130 members.
Conference will be held February.

Hawaii has developed a new website and is launching a photo contest.

IDAHO

Verbal report provided.

Approximately 230 members.
Conference will be held in March.

Idaho is developing a Board position for the NSPS Young Surveyor.

Concerns are being addressed regarding local officials demanding surveyors provide coordinates for GIS. In addition to liability concerns there it also takes time and resources to provide this information. Larger question being addressed is what authority do they have to ask for the information.

SPECIAL PRESENTATION

A WFPS plaque was presented to Past Chair Harold Baldwin for his service to WFPS and the profession.

Harold accepted the plaque and discussed his concern regarding the future of surveying. Harold spoke about embracing new technologies before the profession is left behind.

MONTANA

Report distributed (attached)

Conference will be held in February.

Montana has launched a new website.

MARLS awarded \$6500 in scholarships and is now working on bylaw revisions.

Special thanks were given to Idaho and Colorado who provided funds to send additional TwiST teachers from Montana to the program.

MARLS offered to host the next WFPS Board of Directors meeting in Bozeman, MT.

NEVADA

Report included in agenda.

Approximately 235 members.
Conference will be held in April.

NALS has formed a 501(c)(3) Education Foundation.

Fall workshops include Title vs Survey and ALTA with Gary Kent and a Meet & Greet with the Nevada Board of Registration.

NALS will be launching a new website by the end of the year.

NEW MEXICO

No written report.

NMSU proposed dropping the four year survey degree program. NMPS launched a successful grass roots campaign and saved the program. Special thanks to WFPS for writing a letter of support and sharing information via social media. The program currently has 23 students enrolled.

OREGON

Report included in agenda.

Membership is at 456
Conference will be held in January.

In last issue of the Oregon Surveyor there was a feature article on the mile high benchmark.

PLSO awarded \$15,000 in scholarships this year.

PLSO is active in the TrigStar program and is now looking into other public outreach opportunities.

John Thatcher suggested WFPS pool resources of the western state associations to develop a public outreach program that can be shared by all the states.

ODOT and transportation department has put together low distortion coordinate projection.

UTAH

Report included in agenda.

Approximately 400 members.
Conference will be held in February.

UCLS is leading an effort to revitalize the Tri-State Monument.

Utah Valley College is moving the land surveying program under the engineering department.

WASHINGTON

Report included in agenda.

Approximately 830 members.
Conference will be held in March.

LSAW is interested in the potential of a joint conference with PLSO and WFPS in 2020.

Legislative Issues:

- Prevailing wage continues to be an issue in Washington.
- Amendments to change the Definition of Surveying were dropped due to opposition from another group.
- Affidavit of minor corrections was outlawed. Minor corrections were being abused and major corrections were getting made. Need to codify what constitutes a minor correction. Delegates from California and Colorado suggested LSAW review their code.
- Monument Preservation language is being drafted.

LSAW has change management firms.

WYOMING

Report distributed (attached)

Approximately 275 members.
Fall technical session will be held in November.

PLSW is drafting language regarding destruction of monuments which will be submitted during the next legislative session.

University of Wyoming has a minor in land surveying under the Geology Department. 36 students are currently enrolled.

PLSW is working with Board of Registration and University of Wyoming for outreach to K-12.

Wyoming will continue to recruit TwiST teachers and if none are identified from Wyoming, they will help fund teachers from other states.

NSPS

Cotton Jones provided an NSPS update.

- Spring meeting will be in Maryland. Student competition will be held on Monday. The theme of the student competition is “High Order Vertical Control.”
- UAS white paper is still being developed.
- NSPS is now leading the Future of Surveying group.
- CFedS program is being managed by NSPS.

The importance of having representatives from NSPS at the WFPS meetings and vice versa was discussed.

MOVED by Richard Heieren and **SECONDED** to encourage a representative of the NSPS Western Directors Council in addition to NSPS Executive Director or President to attend the WFPS Board of Directors meetings. **MOTION CARRIED.**

STATE ASSOCIATION MAGAZINES

LSAW requested an update on how associations are managing their magazines. How often are they being printed? Are they mailed or emailed?

- Alaska publishes 4 digital issues. Their magazine is co-published with other design professionals.
- Arizona publishes 4 digital issues.
- California recently changed to publishing 2 printed issues and 2 digital issues.
- Colorado publishes 4 printed issues.
- Idaho publishes 4 digital issues. Hard copy are available upon request.
- Oregon publishes 6 printed issues.
- Montana publishes 3 printed issues.
- Nevada publishes 4 printed issues.
- New Mexico publishes 4 printed issues.
- Utah publishes 2 printed issues and a monthly digital newsletter.
- Washington publishes 4 digital issues.
- Wyoming publishes 4 printed issues.

Utah and Nevada both indicated a negative impact when they tried to move from printed to digital only magazines. Both states noted a drop in readership and loss of advertising income.

CORRESPONDENCE

Chair Nancy Almanzan reported sending a letter to United Surveyors of Arizona (USofAZ) indicating they are unable to join WFPS as a voting member but may be able to join as an associate. In addition, a letter was provided to NMPS to support the surveying program at New Mexico State University.

BYLAWS

Mark Corbridge will be drafting bylaw amendments including the edition of electronic voting.

The Board also discussed amending the criteria for the WFPS scholarship program.

MOVED by Richard Heieren and **SECONDED** to direct the Bylaws Committee to draft language to amend the bylaws to accommodate scholarships for students of 2 year programs in addition to 4 year programs. **MOTION CARRIED.**

MOVED by Richard and **SECONDED** to direct Bylaws Committee to bring forward other technical and housekeeping changes. **MOTION CARRIED.**

NCEES

Special thanks to NCEES for providing matching funds making the TwiST program possible.

Pat Tami, past WFPS Delegate, has been elected President-Elect of NCEES.

TWIST PROGRAM

Dick Smith reported it is time to start recruiting teachers for the TwiST program.

Chair Nancy Almanzan reported receiving a request from Tim Kent for a Memorandum of Understanding (MOU) between OIT and WFPS. As the request was received less than a week before the board meeting it was not included on the agenda.

MOVED by Richard Heieren and **SECONDED** to refer the draft TwiST MOU to the Officers and Dick Smith, TwiST Chair to review, modify, and negotiate. **MOTION CARRIED.**

ELEVATOR PITCH

Several elevator pitches were received. The winning pitch was written by Richard Heieren. Richard requested that the \$100 prize be donated to the WFPS Scholarship fund.

Ben Peteresen to take the best parts of each pitch received to create one comprehensive pitch.

WEBINARS

Crissy Willson provided a proposal for a WFPS webinar program. (Attached)

MOVED by Mike Nadeau and **SECONDED** to approve the proposed the webinar program and add an expense line of \$1800 to the budget for webinars. **MOTION CARRIED.**

SECRETARY/TREASURER REPORT

Mike Nadeau reported on the financial statements as included in the agenda.

MOVED by Richard Heieren and **SECONDED** to accept the financial statements as included in the agenda. **MOTION CARRIED.**

MOVED by Mike Nadeau and **SECONDED** to approve the budget as amended with the addition of the webinar programs. **MOTION CARRIED.**

ACTION LIST

The action list was reviewed and amended. (Attached).

MEETING SCHEDULE

Upcoming meetings were discussed.

MOVED by Ben Peteresen and **SECONDED** to hold the next WFPS Board of Directors in conjunction with the Hawaii Conference on February 11th. If it is not feasible to hold the meeting in Hawaii, the meeting will be held in Bozeman, Montana on February 25th. **MOTION CARRIED.**

June Meeting to be held in Portland, OR
September Meeting to be held in Salt Lake City, UT

ADJOURNMENT

Chair Nancy Almanzan adjourned the meeting at approximately 3:30 PM.

Attachments:

- Montana State Report
- Wyoming State Report
- WFPS Webinar Program
- Action List



MONTANA ASSOCIATION OF REGISTERED LAND SURVEYORS

*Affiliated Member of National Society of Professional Surveyors
Chartered Member of Western Federation of Professional Surveyors*

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Past President
Dan Stahly

September 30, 2016

MONTANA ASSOCIATION OF REGISTERED LAND SURVEYORS Report to Western Federation of Professional Surveyors

For Board of Directors meeting, October 1, 2016, at Wild Horse Pass Hotel, Chandler Az.

Last meeting held on Sept 16, 2016 at the Yogo Inn, Lewistown MT.

2016 Scholarships:

Tiny Tillotson (1) \$2000.00 MSU student 2nd year surveying student
(1) \$1500.00 FVCC student 2nd year surveying student
Roy Bandy: (1) \$1500.00 FVCC student 2nd year surveying student
(1) \$1000.00 FVCC student 2nd year surveying student
(1) \$500.00 FVCC 2nd year surveying student

New MARLS President: Dan Stahly

NSPS Director: Matt Morris

WFPS Delegates: 1) Dick Smith

2) Russ Kluesner

New MARLS Website: <http://www.marls.com>

Committees currently working on:

Review and update Standards of Practice Manual

MARLS Bylaws revision

Goal is to present Bylaws to general membership for approval at our February 23, 2017 General Membership meeting.

As part of the MARLS Standards of Practice update, a new publication was produced, by MARLS, Montana Subdivision and Surveying Laws and Regulations, July 2016 Edition. This is provided free to MARLS, who have paid the July 1, 2016 membership dues and available for purchase to anyone else interested in purchasing a copy for \$40.00 each. Contact MARLS at kay@marls.com or phone Kay McDonald, 406-892-4579 to order a copy.

Legislative session coming up with eyes on Water Well Rules and Regs, Grid vs Ground on Plat Face, and Standards and requirements for easement exhibits.

Montana BPELS has asked for MARLS' participation in the review and updating of the MT PLS exam.

MARLS chose not to renew our contract with our state lobbyist, as we feel those monies will be better applied to reimbursement for MARLS members to pursue specific legislative concerns ourselves.

A lively discussion was had concerning precision and rounding of acreages to meet certain ARM criteria.

THANK YOU IDAHO AND COLORADO !

Due to the generosity of Idaho and Colorado pitching in, Montana was able to send 3 teachers through this past TWIST workshop.

MARLS WOULD LIKE TO EXTEND A BIG SKY INVITE TO WFPS TO HOLD THEIR NEXT BOARD MEETING IN BOZEMAN MT, TO COINCIDE WITH OUR 2017 CONFERENCE. (February 22-24, 2017). We need to know as soon as possible to be able to reserve your meeting room for either Tuesday, February 21, 2017 or Saturday, February 25, 2017.

Submitted by Russ Kluesner PLS, WFPS Delegate. Montana.

PROFESSIONAL LAND SURVEYORS OF WYOMING

MEMBER – NATIONAL SOCIETY OF PROFESSIONAL SURVEYORS
MEMBER – WESTERN FEDERATION OF PROFESSIONAL SURVEYORS

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State Activity Report for WFPS Board Meeting October 1, 2016, Phoenix, AZ

PLSW Officers: President: Randall Stelzner
 President-Elect: Karl Scherbel
 Sec./Treasurer: John Studley

Current Membership: 171 Members
 10 Associate Members
 Honorary Members
 3 Life Members
 Sustaining Members

2016 Conferences: November 3&4, 2016: Fall Technical Session, Casper, WY
 Kristopher Kline:
 How to Fix a Boundary Line (and how not to)
 Prescriptive Easements Like You've Never Seen Them

Legislation: It is expected that a destruction of monuments bill will be submitted
 During the Legislative Session in February

Education: The University of Wyoming now has in place a Minor in Land Surveying and a
 Land Surveying Certificate program. It is a fledgling program with several
 different directions it may take. Communication with the Board for PE/PLS is
 planned, and future developments will be shared.

Publications: Lines and Points is a quarterly publication by PLSW and features great articles
 about local history. The periodical is available on-line at plsw.org and also through
 a link on the WFPS website.

Miscellaneous: -The Wyoming Board of Registration: Special Rule Making to bring rules into
 conformance with Statute. Rules have not been finalized as of this date.

-PLSW is working with the Board of Registration and the University of Wyoming
in an outreach program to elementary through high school students. A total of 8
presentations to grade school through high school students, boy scouts & girl
scouts. They were well accepted, and an effort to double that number is underway

for this year. The University already had a program in place for the engineers, and we are working with them to make the information about surveying available. STEM is an integral part of the program, and has generated interest with the teachers.

-I have expressed my concern about the TWiST and TrigStar programs and we are trying additional avenues to develop interest. A total of 5 Trig Star exams were held last year, with the State winner placing 22nd Nationally. Wyoming did not have a volunteer teacher for TWiST, but is willing to fund teachers from other States in the future if we do not get volunteers.

-PLSW is assembling a ballot for a house-cleaning amendment to the by-laws.

Respectfully Submitted
Mark Corbridge, PLS, CFedS



PROPOSED WEBINAR PROGRAM

PREFACE

It has been proposed that WFPS offer a webinar program to provide educational opportunities and a service to the western state surveying associations.

ANTICIPATED COST

The cost of a hosting a webinar service and online registration will be approximately \$150 per month.

PROPOSED PROGRAM

WFPS host a webinar service that will be used to provide education to land surveyors in all 50 states and beyond with profit sharing for the 13 western state associations.

1. WFPS will administer the program
 - a. Pay the monthly fee
 - b. Create registrations (online and PDF)
 - c. Create marketing material
 - d. Accept payments
 - e. Work with speakers to obtain handouts, etc.
 - f. Host the webinar and provide technical support
 - g. Provide certificates of completion to attendees
 - h. Record and archive webinars on the WFPS website
2. State Associations will
 - a. Assist in identify topics and speakers
 - b. Assist in identify sponsors
 - c. Promote the programs to their membership

Note: States that already have a webinar program do not have to participate or promote this program.

PROPOSED PRICING

\$39 for 1 hour of education for members of the 13 western state associations

\$79 for 1 hour of education for non-members

Sponsorships will be promoted allowing vendors to sponsor a webinar and receive recognition (Logo on registration form, website and email blasts. Recognition by moderator during opening of webinar)

Proposed sponsorship: \$200 per webinar or \$150 for sustaining members of the 13 western state associations

PROPOSED PROFIT SHARING

WFPS retain sponsorship funds to cover the cost of the monthly service fee and to offset admin costs.

Participating western state associations receive 50% of the registration fee collected from registrants from their state. WFPS retains 100% of all other registrations.

BENEFIT OF PROGRAM

In addition to providing a revenue stream for WFPS, this program falls under three of WFPS missions:

1. Providing resources to state associations: Provides a program for state associations that do not have a webinar program. Provides potential income source for state associations.
2. Supports education: Provides education to surveyors across the country.
3. Promotes WFPS: Provides a means to promote WFPS to the state associations and beyond.

WESTERN FEDERATION OF PROFESSIONAL SURVEYORS

ACTION LIST

FOSTER COMMON GOALS & RELATIONSHIPS

A WFPS Officer will attend each NSPS meeting to represent WFPS.

Nancy Almanzan: Contact NSPS to request information regarding the CfedS program that will be held in western states.

SERVE AS A REGIONAL VOICE

WFPS Officers and Mike Bouchard: Develop resolution supporting the position of County Surveyor.

WFPS Officers: Develop a resolution based on the NSPS position on UAVs for inclusion in the next agenda. Nancy Almanzan to write a letter to NSPS indicating WFPS's support of their position.

PROVIDE RESOURCES TO STATE ASSOCIATIONS

Mike Nadeau: Book Review (February 2017)

All Delegates: Submit Speaker Bureau Referral Forms (Ongoing)

CONDUIT FOR INTERSTATE COMMUNICATION

All Delegates: Forward your state association Ethics Committee/Professional Practice Committee guidelines to the WFPS Executive Office

All Delegates: Provide the WFPS 2005 resolution supporting Boards of Registration to your state association with suggested action to adopt.

WESTERN FEDERATION OF PROFESSIONAL SURVEYORS

ACTION LIST

SUPPORT EDUCATION

Roger Nelson & Mark Corbridge: Develop a sample webinar program agreement for WFPS to offer to member associations (April 2016)

Mark Corbridge: Review the WFPS bylaws in regard to electronic voting and provide language for the February 2017 meeting.

All Delegates: Provide topics/speakers for possible WFPS Webinars. (Ongoing)

WFPS Executive Office: Manage WFPS webinar program. (Ongoing)

PROMOTE PUBLIC AWARENESS

Dick Smith: Develop an article regarding TwiST for submission to magazines. (February 2016)

Carla Merritt: Work with volunteer to develop TwiST video which will be linked on the WFPS Website and YouTube. (February 2016)

Dick Smith: Determine if TwiST will qualify for STEM education.

All Delegates: Contact their past TwiST teachers and request they provide the lessons plan/program they used in their classroom.

Ben Peteresen: Review and combine best parts of elevator pitches received to develop one comprehensive pitch. (February 2017)

Nancy Almanzan: Develop after school/summer camp program approximately 10 hours of curriculum. (April 2017)

PROMOTE WFPS

WFPS Delegates: Utilize the WFPS PowerPoint to provide state association Board of Directors information regarding WFPS (Available in Dropbox)

Mike Nadeau/WFPS Executive Office: Increase social media activity (Ongoing)

Nancy Almanzan: Fireside chat with Curt Sumner (February 2017)

Mike Fondren: Forward digital copies of manual of survey instructions to the WFPS Office (April 2016)

WESTERN FEDERATION OF PROFESSIONAL SURVEYORS

ACTION LIST

ON-GOING ADMINISTRATIVE ACTIONS

All Delegates: Forward conference dates to admin@wfps.org for publishing on events page.

All Delegates: Forward updates to WFPS matrix to WFPS Executive Office.

WFPS Executive Office: Add DropBox link to meeting notices and minutes. The DropBox link is for Delegates only and not to be disseminated outside of the Board.

POSSIBLE RESOLUTIONS OR POSITION LETTERS

Davis Bacon Act

Drones

GIS

County Surveyors

POSSIBLE WFPS PROJECTS

Outreach/Public Awareness program. WFPS pool resources of the western state associations to develop an outreach program that could be shared by all the states.